



**OFFICE OF THE MISSION DIRECTOR::RASHTRIYA UCHHATAR SHIKSHA ABHIYAN
KAHILIPARA::GUWAHATI-781019**

Website: www.rusa.assam.gov.in Email: rusa-assam@assam.gov.in / rusaassam@gmail.com

Telephone: 0361-3511733

No.ARUSA/D/EIT/28/2020/1

Date:23.07.2021

NOTICE INVITING QUOTATION

Sealed Tender/Bids affixing non-refundable court fee stamp of Rs.8.25(Rupees eight & paise twenty five only) are invited from eligible reputed manufacturer, authorized Dealer/distributor for "Supply and Installation of Laptops" as required in the office of the Mission Director, RUSA, Assam.

Interested eligible Bidder may submit the bids from 26.07.2021 to 2.08.2021 (except Sundays & holidays) during working hours. The NIQ may be obtained from the official website <https://rusa.assam.gov.in/> in the Tenders section.

The last date of submission of quotation is 02.08.2021 up to 02-00 PM and shall be opened in the office of the undersigned at 03-00 PM on the same day, in presence of the representatives of Bidder/Firm, if they desire so.

The Bidder must visit/examine the site (<https://rusa.assam.gov.in/>) on any working day for proper assessment of prospective assignment (scope of work) before submitting their offer. No claim later on shall be entertained. The undersigned reserves the right to accept or reject in part or full any or all the offers without assigning any reason thereof.

N.B: For any queries you may contact the System Analyst, RUSA, Assam on 8638710045

(Dr.Deepak Majumdar, IAS)

Secretary to the Govt. of Assam

Higher Education Deptt. & Mission Director,RUSA,Assam

TERMS & CONDITIONS

1. Price quoted should be inclusive of all applicable taxes, freight etc. The rate quoted will be valid for a period of 1 year from the date of quotation.
2. Quotations have to indicate the Firm's Registration Number/Trade License, GST Registration No. & PAN submitting photo copies thereof.
3. Quotation with overwriting, alternations will not be considered.
4. Warranty: Warranty period shall have to be for at least 1 (One) year from the date of completion of the work. *However, weightage will be given to bidders offering additional warranty period.*
5. After Sales Service: Bidders must submit their after sales service undertaking of prompt service. The non-fulfillment of this condition may blacklist the bidder from participating in any future works of the government.
6. Payment Terms: Bills can be submitted on successful execution of Work Order and payment mode is via PFMS only.
7. Necessary Tax will be deducted from the bill at source as per existing rules of Govt.
8. The Tender is likely to be rejected because of non-fulfillment of any of the above terms.
9. All maintenance during the first year will be supplier's responsibility.
10. It is upto the Mission Director to purchase either one or more items according to requirement.
11. Authorised service centres in Guwahati must be notified along with the bid.
12. Preferred brands: HP/Lenovo/Dell

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SCOPE OF WORK

RUSA, Assam invites open bids for the supply of the following Laptop for office work with the following Minimum Specifications or better:

SI No	Minimum Specifications	Compliance(Y/N)	Quantity	Rate(in INR)
1	Operating System Windows 10 Home 64		4 nos.	
2	Processor name: Intel® Core™ i5-1135G7 (up to 4.2 GHz with Intel® Turbo Boost Technology, 8 MB L3 cache, 4 cores)			
3	Processor family: 11th Generation Intel® Core™ i5 processor			
4	Form factor: Standard laptop			
5	Physical Memory: 8 GB DDR4-2666 MHz RAM (2 x 4 GB)			
6	Storage Hard drive description: 512 GB PCIe® NVMe™ M.2 SSD Storage type:SSD			
7	Display Size: 14"			
8	Battery life video playback: 11 hours			
9	Preloaded MS Office			
10	Preloaded Antivirus software			
11	GST			
12	Grand Total (in figure) (excluding GST)			
13	Grand Total (in figure) (including GST)			
14	Grand Total			

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