

MONTHLY ACTION PLAN OF RUSA ASSAM



Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
Release of 2 nd instalment State share to 22 numbers of institutions	Transfer of unspent amount, setting of limit, access of financial transactions	Follow up action with the colleges, Limit setting	RUSA 2.0: Infrastructure grants to Colleges	Finance and Accounts Branch	7 Days	8 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% Utilization of unspent amount by beneficiary institution	Constant monitoring and follow up action with the colleges	Follow up action with the institutions	RUSA 1.0 : Equity Initiatives	Planning , Implementation and Monitoring Branch	10 Days	10 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% Utilization of unspent amount by Sibsagarh Girls College	Constant monitoring with the institutions	Follow up action with the institutions to upload data at PMS	RUSA 1.0: Upgradation of existing degree colleges to MDCs	Planning Implementation & Monitoring Branch	10 Days	10 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% Utilization of unspent amount under the component and updating of PMS data	Constant monitoring with the institutions	Follow up action with the institutions	RUSA 1.0 : Infrastructure grants to colleges	Planning , Implementation and Monitoring Branch	30 days	30 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
75% utilization of fund by Nehru College	Coordination with PWD (B) and the college	Follow up action with the college and PWD	RUSA 2.0 : Upgradation to MDC	Planning Implementation & Monitoring Branch	15 Days	15 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% Utilization of unspent amount by 22 numbers of colleges	Transfer of unspent amount, setting of limit, access of financial transactions	Follow up action with the colleges	RUSA 2.0 : Infrastructure grants to Colleges	Planning , Implementation and Monitoring Branch & Finance and Accounts Branch	15 days	15 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100 utilization of unspent amount by 47 colleges	Follow up action with HOUSEFED and ASHB and institutions	Follow up actions with the agencies and the colleges	RUSA 2.0: Infrastructure grants to Colleges	Planning Implementation & Monitoring Branch	20 days	20 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
50% utilization of first instalment by Gauhati University on faculty training	Unable to conduct training properly.	Physical inspection of works.	RUSA 2.0 : Faculty improvement	Planning & Implementation & Monitoring Branch & Engineering and IT branch	20 days	20 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of first instalment by 2 universities	Follow up action with the universities	Physical inspection and constant monitoring	RUSA 2.0 : Infrastructure grants to Universities	Planning Implementation & Monitoring Branch Finance and Accounts Branch & Engineering and IT Branch	20 Days	20 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of first instalment fund in 2 girls hostels	Follow up action with the colleges	Follow up actions with the institutions and PWD (B)	RUSA 2.0 Equity Initiatives	Planning Implementation & Monitoring Branch & Finance and Accounts Branch	20 Days	20 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
Collection of 75% running bills from Professional College Udalguri and Samaguri	Slow pace of construction by PWD (B)	Follow up action with PWD (B) for speeding up of the process of construction	RUSA 1.0: Professional Colleges	Planning Implementation & Monitoring Branch	20 Days	20 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization bill of 1 st instalment from MDC Udalguri, Baksa, Dhubri and Dima Hasao and payment of MDC Barpeta recent bill	Follow up action with PWD (B), collection of additional estimate for udalguri from PWD (B)	Follow up action with PWD (B) and physical inspection	RUSA 2.0 : New MDCs	Planning Implementation and Monitoring Branch & Finance and Accounts branch and Engineering and Monitoring Branch	30 Days	30 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
Collection of running bills from MDC Samaguri and Lahorighat	Slow construction by PWD (B)	Physical inspection and follow up action with PWD (B)	RUSA 1.0 New MDC	Planning Implementation and Monitoring Branch & Finance and Accounts Branch of RUSA Assam & Engineering and Information Technology Branch	30 Days	30 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	targeted Date of Completion
Starting of construction works at MDC Katlichera	Slow process of bills by PWD (B) , Local issues	Follow up action with PWD (B) and local District Administration	RUSA 1.0 : New MDC	Planning Implementation and Monitoring Branch	30 Days	30 th April 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
Physical inspection at at least 10 numbers of institutions under RUSA 1.0 and RUSA 2.0	Fixation of schedule	Fixation of time, schedule, communication with institutions . Fixation of date	RUSA 2.0: Infrastructure grants to Colleges , upgradation of existing degree colleges to MDCs,	PIM, EIT & FAA Branch	30 Days	30 th April 2022

Some of the other important targets to be achieved

Target to be achieved	Constraints to be overcome	Action to be taken	Concerned Responsible officers/ Branch	Timeliness	Targeted Date of Completion
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Modification in the MDC part of PMS portal and uploading of data	Incomplete information updated by till date	Collection of detail bills and uploading of the same	Planning Implementation and Monitoring Branch & Finance and Accounts Branch	10 Days	10 th April 2022
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Finalization of online portal on “report generation for ministry”	Fixation of report generation format	Finalization of the portal , dummy entry	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	15 Days	15 th April 2022
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Collection of Asset Records of all 598 numbers of Higher Education Institutions of the state	Most of the institutions are non-RUSA institutions	Follow up action with the institutions over telephone and mails	Engineering & Information Technology Branch	30 Days	30 th April 2022
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Publication of E Magazine 5 th Edition	Collection of articles	Follow up actions with individuals, students and college	Planning Implementation and Monitoring Branch	20 Days	20 th April 2022
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Finalization of interest data at URFR and RUSA bank account and returning of the same to Govt. of India	Calculation of interest accrued	Calculation, sorting of data	Finance and Accounts Branch & PIM branch	14 Days	14 th April 2022
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Preparation of online portal for unspent preparatory grants	Formulation	Formulation of the portal and Data entry	Finance and Accounts Branch and Engineering and IT Branch	15 Days	15 th April 2022
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100% Assamese typing by all employees of RUSA Assam	Assamese typing practice	Learning and application	All branches of RUSA Assam	30 Days	30 th April 2022
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100% uploading of enrolment data at HEIS by the 612 institutions	Follow up with institutions	Uploading of data and follow up actions with institutions	Planning Implementation and Monitoring Branch , Engineering and IT branch	30 Days	30 th April 2022
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Setting of limit for further fund release to all institutions under RUSA	Collection of interest data, compilation and report generation	Setting of limit on the basis of PMS	Planning Implementation and Monitoring Branch & Finance and Accounts Branch	8 Days	8 th April 2022
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Submission of proposal for instalment for another 7 numbers of institutions (including 4 MDCs and 1 Professional College and Bengtol College)	Follow up action with the colleges and PWD and	Preparation of UC and proposal	Finance and accounts Branch and Planning Implementation and Monitoring Branch	15 Days	15 th April 2022
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Preparation of portal on digital reports	Plan & Formulation of the structure and	Creation and data entry	Personnel and Nazrat Branch, Engineering and IT branch	14 Days	14 th April 2022
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Preparation of portal on check register management system	Plan and formulation of the structure	Creation and data entry	Planning Implementation and Monitoring Branch and Engineering and IT Branch	14 Days	14 th April 2022
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