

MONTHLY ACTION PLAN OF RUSA ASSAM



DECEMBER 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
100% utilization of fund by Diphu Govt College, Harhi College, Majuli College, JB College & Dhemaji Commerce College	Slow pace of civil construction by the executing agencies	Follow up action with the colleges via letters, telephone and follow up action with the concerned executing agencies	RUSA 1.0 : Infrastructure grants to Colleges	Planning Implementation & Monitoring Branch	5 days	25th December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Receiving of 3rd instalment for Diphu Govt. College & 2nd instalment for Harhi, Majuli, Dhemaji Commerce & JB College & 1st instalment for North Lakhimpur College	Slow release of fund by Govt. of India	Submission of 75% utilization certificate to MoE, Submission of proposal to MoE, Follow up action with MoE	RUSA 1.0 : Infrastructure grants to Colleges	Planning Implementation & Monitoring Branch & Finance and Accounts Branch	5 days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
100% utilization of 3rd instalment by the remaining 9 numbers of colleges	Preparation of plan estimate for unspent amount on time	Follow up action with the colleges, collection and process of additional estimate for unspent amount	RUSA 1.0 : Infrastructure grants to Colleges	Planning Implementation & Monitoring Branch	5 Days	25th December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
100% utilization of 3rd instalment by the remaining 10 numbers of institutions	Unable to utilize fund for finishing schools	Follow up actions with the institutions	RUSA 1.0 : Equity Initiatives	Planning Implementation & Monitoring Branch	5 Days	25th December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
100% utilization of fund by Sibsagarh Girls College	Slow construction by PWD (B)	Follow up action with PWD (B)	RUSA 1.0: Upgradation of Existing Degree Colleges to MDCs	Planning Implementation & Monitoring Branch	2 Days	25th December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
75% utilization of fund at 3 Professional Colleges: Nalbari, Uidalguri and Nagaon	Slow pace of construction by PWD (B), Selection of dates for physical inspection.	Follow up action with PWD (B) for speeding up of the process of construction and collection of utilization certificates, field verification of actual progress of work.	RUSA 1.0: Professional Colleges	Planning Implementation & Monitoring Branch	7 Days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
75% utilization of preparatory grants	Slow utilization due to the present pandemic situation	Payment of all pending bills, organization of workshop for improvement of NAAC accreditation status in the state	RUSA1.0 : Preparatory Grants	Finance & Accounts Branch, Planning Implementation and Monitoring Branch	15 Days	31st December 2021

Target to be achieved	Constraint s to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
75% utilization of fund at MDC Lahorighat and MDC Samaguri	Slow utilization by executive agency	Follow up action with PWD (B) for early utilization of fund	RUSA 1.0 : New MDCs	Planning Implementation and Monitoring Branch	30 Days	31st December 2021

Target to be achieved	Constraint s to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Starting of construction at MDC Hailakandi	Land issues	Follow up action with PWD (B), Follow up action with concerned DC for settlement of land issues	RUSA 1.0 : New MDCs	Planning Implementation and Monitoring Branch	30 Days	31st December 2021

Target to be achieved	Constraint s to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Receiving of 3rd/ final instalment by Deithor, Borkhola and Kakopathar	Slow release of fund by Govt. of India	Follow up action with MoE, Submission of earlier Ucs , proposals etc	RUSA 1.0 : New MDCs	Planning Implementation and Monitoring Branch and Finance & Accounts Branch,	10 Days	31st December 2021

Target to be achieved	Constraint s to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Receiving of 2nd instalment of central share at RUSA account for 22 colleges	Non receiving of fund at RUSA Account from State	Follow up action with Finance Dept. Assam	RUSA 2.0 : Infrastructure grants to Colleges	Finance & Accounts Branch	7 Days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Issue of administrative approval of 2nd instalment for 22 colleges	Decision regarding amount to be released , collection of interest accrued data.	Preparation of new format of Administrative Approval in the AAMS, Preparation of administrative approvals, returning of interest accrued to SMA account of RUSA Assam	RUSA 2.0 : Infrastructure grants to Colleges	Planning Implementation and Monitoring Branch and Engineering and Information Technology Branch and Finance & Accounts Branch	7 Days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
100% utilization of fund by remaining 30 numbers of colleges	Non receipt of bills by institutions from ASHB	Follow up action with the colleges, collection approval of additional estimates for unspent amount	RUSA 2.0 : Infrastructure grants to Colleges	Planning Implementation and Monitoring Branch	10 Days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
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100% utilization of released amount at Arya Vidyapeeth college and Sibsagar College	Slow progress of construction works	Follow up action with the colleges and PWD B via review meeting, letters etc	RUSA 2.0 Equity Initiatives	Planning Implementation and Monitoring Branch	7 Days	31st December 2021
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Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Submission of 75% utilization report of MDC Barpeta	Slow release of fund by MoE	Submission of UC, GFR of 1st instalment and proposal for 2nd instalment to MoE	RUSA 2.0 New MDC	Planning Implementation and Monitoring Branch & Finance and Accounts Branch of RUSA Assam	2 Days	20th December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Collection of bills against construction at MDC Udalguri	Slow process of bills by PWD (B)	Follow up action with PWD (B)	RUSA 2.0: New MDC	Planning Implementation and Monitoring Branch	7 Days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Payment of submitted bills against MDC Dhubri & Dima Hasao	Non-functioning of SNA Account	Payment of bills, functioning of SNA Account	RUSA 2.0: New MDC	Finance and Accounts Branch	15 Days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase &	Concerned responsible	Time Line	Targetted Date of
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			Component Name	officers/ Branch		Completion
Field verification of construction works at MDC Baksa	Fixation of time & Date	Physical inspection	RUSA 2.0: New MDC	Planning Implementation and Monitoring Branch & Engineering and Information Technology Branch and Finance and Accounts Branch	1 Day	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
100% utilization of fund by 12 numbers of colleges	Slow growth of construction by PWD (B)	Follow up action with the colleges & field verification	RUSA 2.0: Upgradation of existing degree colleges to MDCs	Planning Implementation and Monitoring Branch	5 Days	31st December 2021

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targetted Date of Completion
Utilization of fund by HRDC Guwahati University and submission of report on fund utilization under teachers training	Non utilization of fund by GU due to some internal rules	Follow up action with Gauhati University & field verification	RUSA 2.0 : Faculty Improvement	Planning Implementation and Monitoring Branch	7 Days	31st December 2021

Some of the other important targets to be achieved					
Target to be achieved	Constraints to be overcome	Action to be taken	Concerned Responsible officers/ Branch	Timeline	Targetted Date of Completion
70% institution data collection for Higher Education Information System	Non availability of contact details of all higher education institutions	Unique ID generation for all institutions, contact details collection for all institutions, Follow up action with the institutions	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	30 Days	31st December 2021

100% collection of NEP data from Higher Education Institutions	Non availability of contact details of all higher education institutions	Follow up action with the institutions over telephone and mails	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	15 Days	31st December 2021
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Collection of Asset Records of all 605 numbers of Higher Education Institutions of the state	Non availability of contact details of all higher education institutions	Follow up action with the institutions over telephone and mails	Engineering & Information Technology Branch	15 Days	31st December 2021
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Modification in the earlier Administrative Approval letter format	Correction of earlier administrative approval letters already issued.	selection of new contents to be changed in the Administrative Approval. Testing of it	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	4 Days	23rd December 2021
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Mapping and functioning of RUSA SNA Account	Mapping of all beneficiary institutions with SNA, Mapping of SNA Account with the MoE Account	Follow up action with beneficiary institutions, MoE and concerned bank , mapping of institutions	Finance and Accounts Branch	15 Days	31st December 2021
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Development of another 2 application software for office use in Assamese language	shortage of time	Content generation, preparation of application software	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	10 Days	31st December 2021
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Preparation of writeup on activities of RUSA for Governor's speech for Republic Day 2022	Selection of contents	Content preparation and submission	Planning Implementation and Monitoring Branch	2 Days	20th December 2021
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Inauguration of RUSA E-Magazine 4th Edition and payment of honorarium for research articles to students	Collection of Account details of students	Collection of accounts details and file processing for approval to release of same	Planning Implementation and Monitoring Branch & Finance and Accounts Branch	7 Days	31st December 2021
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Collection of loading capacity report of RUSA office building	Selection of farm with minimum cost	Engagement of experts	Engineering & Information Technology Branch	2 Days	31st December 2021
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Repairing of laptops/ electronic equipment	collection of supporting documents from concerned company	Follow up action with the company mechanics	Engineering & Information Technology Branch	7 Days	31st December 2021
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Development of online system for evaluation of college data collection	shortage of time	Content generation & Preparation of the application software, Testing of it	Engineering & Information Technology Branch	2 Days	24th December 2021
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