

MONTHLY ACTION PLAN OF RUSA ASSAM



Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of 3 rd instalment by Diphu Govt College, 1 st instalment by Dhemaji Commerce College and Monohari Devi Kanoi Girls College	Slow pace of civil construction by the executing agencies and incomplete mapping of Implementing Agencies with SNA Account	Mapping of the institutions with SNA Account and follow up action with the concerned executing agencies	RUSA 1.0 : Infrastructure grants to Colleges	Planning Implementation & Monitoring Branch	20 days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
Returning of unspent amount and interest accrued by 22 numbers of RUSA 2.0 colleges and release of fund to those institution	Non – receipt of fund at RUSA Account	Follow up action with the finance Dept. Govt. of Assam	RUSA 2.0 : Infrastructure grants to Colleges	Finance and Accounts Branch	30 days	31st January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of 3rd instalment by the remaining 6 numbers of colleges	Preparation of plan estimate for unspent amount on time	Follow up action with the colleges, collection and process of additional estimate for unspent amount	RUSA 1.0 : Infrastructure grants to Colleges	Planning Implementation & Monitoring Branch	20 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of 3rd instalment by the remaining 10 numbers of institutions	Unable to utilize fund for finishing schools	Follow up actions with the institutions	RUSA 1.0 : Equity Initiatives	Planning Implementation & Monitoring Branch	15 Days	15th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of fund by Sibsagarh Girls College and transfer of unspent amount and interest amount from the college	Slow construction by PWD (B)	Follow up action with PWD (B)	RUSA 1.0: Upgradation of Existing Degree Colleges to MDCs	Planning Implementation & Monitoring Branch & Finance and accounts Branch	20 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
75% utilization of fund at 3 Professional Colleges: Nalbari, Uidalguri and Nagaon and physical inspection at the colleges	Slow pace of construction by PWD (B), Selection of dates for physical inspection.	Follow up action with PWD (B) for speeding up of the process of construction and collection of utilization certificates, field verification of actual progress of work.	RUSA 1.0: Professional Colleges	Planning Implementation & Monitoring Branch	3 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
75% utilization of preparatory grants	Slow utilization due to the present pandemic situation	Payment of all pending bills, organization of workshop for improvement of NAAC accreditation status in the state	RUSA1.0 : Preparatory Grants	Finance & Accounts Branch, Planning Implementation and Monitoring Branch	20 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
Payment of running bills against utilization of fund at MDC Lahorighat and MDC Samaguri	Slow utilization by executive agency PED (B)	Follow up action with PWD (B) for early utilization of fund and Mapping of RUSA SNA	RUSA 1.0 : New MDCs	Planning Implementation and Monitoring Branch & Finance and Accounts branch	30 Days	31st January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
50% utilization of fund at MDC Hailakandi	Land issues	Follow up action with PWD (B), Follow up action with concerned DC for settlement of land issues	RUSA 1.0 : New MDCs	Planning Implementation and Monitoring Branch	30 Days	31 st January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of released amount at Arya Vidyapeeth college and Sibsagar College	Slow progress of construction works	Follow up action with the colleges and PWD B via review meeting, letters etc	RUSA 2.0 Equity Initiatives	Planning Implementation and Monitoring Branch	20 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
Payment of due bills for MDC Barpeta, Baksa, Dhubri and Dima Hasao	Mapping of SNA Account	Transfer of fund to vendors	RUSA 2.0 New MDC	Planning Implementation and Monitoring Branch & Finance and Accounts Branch of RUSA Assam	20 Days	20th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	targeted Date of Completion
Collection of bills against construction at MDC Udalguri	Slow process of bills by PWD (B)	Follow up action with PWD (B)	RUSA 2.0: New MDC	Planning Implementation and Monitoring Branch	20 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of fund by 7 numbers of colleges	Slow growth of construction by PWD (B)	Follow up action with the colleges & field verification	RUSA 2.0: Upgradation of existing degree colleges to MDCs	Planning Implementation and Monitoring Branch	20 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
75% Utilization of fund by HRDC Guwahati Unniversity and submission of report on fund utilization under teachers training	Non utilization of fund by GU due to some internal rules	Follow up action with Gauhati University & field verification	RUSA 2.0 : Faculty Improvement	Planning Implementation and Monitoring Branch	20 Days	20 th January 2022

Target to be achieved	Constraints to be overcome	Action to be taken	RUSA Phase & Component Name	Concerned responsible officers/ Branch	Time Line	Targeted Date of Completion
100% utilization of fund by remaining 30 numbers of colleges	Non receipt of bills by institutions from ASHB	Follow up action with the colleges, collection approval of additional estimates for unspent amount	RUSA 2.0 : Infrastructure grants to Colleges	Planning Implementation and Monitoring Branch	20 Days	20 TH January 2022

Some of the other important targets to be achieved

Target to be achieved	Constraints to be overcome	Action to be taken	Concerned Responsible officers/ Branch	Timelin e	Targeted Date of Completion
100% institution data collection for RUSA Higher Education Information System	Incomplete information updated by HEIs in the portal	Follow up action with the institutions over telephone	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	30 Days	31st January 2022
100% collection of NEP data from Higher Education Institutions	Incomplete information updated by HEIs in the online portal	Follow up action with the institutions over telephone	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	30 Days	31st January 2022
Collection of Asset Records of all 598 numbers of Higher Education Institutions of the state	Most of the institutions are non-RUSA institutions	Follow up action with the institutions over telephone and mails	Engineering & Information Technology Branch	30 Days	31st January 2022
Issue of Administrative Approval letter to 22 numbers of institutions who are supposed to get 2 nd instalment under RUSA phase II	Collection and record keeping of physical value against each project	selection of new contents to be changed in the Administrative Approval. Testing of it	Planning Implementation and Monitoring Branch & Engineering & Engineering & Information Technology Branch	10 Days	10 th January 2022

Preparation of write up on best practices of RUSA Assam to be submitted to Govt. of India	Shortage of time	Content preparation and submission	Planning Implementation and Monitoring Branch	10 Days	10 th January 2022
---	------------------	------------------------------------	---	---------	-------------------------------

Development of another 1 application software for office use in Assamese language (software for UC submission by the institution)	shortage of time	Content generation, preparation of application software	Planning Implementation and Monitoring Branch & Engineering & Information Technology Branch	20 Days	20 th January 2022
---	------------------	---	---	---------	-------------------------------

Use of online system for evaluation of college data collection under HEIS	shortage of time	Uploading of data for its evaluation	Planning Implementation and Monitoring Branch	20 Days	20 th January 2022
---	------------------	--------------------------------------	---	---------	-------------------------------

Repairing of laptops/ electronic equipment of RUSA office	collection of supporting documents from concerned company	Follow up action with the company mechanics	Engineering & Information Technology Branch	20 Days	20 th January 2022
---	---	---	---	---------	-------------------------------

Mapping of Implementing Agencies account with the RUSA SNA Account & Mapping of SNA account with the national level	Slow pace of progress	Follow up action with the Bank, State PFMS cell and National PFMS cell	Finance and Accounts Branch	20 Days	20 th January 2022
---	-----------------------	--	-----------------------------	---------	-------------------------------

Compilation of 18 to 23 age group population data from voting boots as recorded at online portal of election commission by selected students on pilot basis at Kamrup Metro and Rural district	Un availability of man power at RUSA office for the specific activity	Hiring of students from selected institutions to complete the task in selected districts with minimum 1 time remuneration	Planning Implementation and Monitoring Branch	30 Days	31 st January 2022
--	---	---	---	---------	-------------------------------

Record keeping of interest accrued and unspent amount of Implementing Agencies to transfer it to SNA Account vide development of own application software	shortage of time	Content generation & Preparation of the application software, Testing of it	Finance and Accounts Branch & Engineering & Information Technology Branch	20 Days	20 th January 2022
---	------------------	---	---	---------	-------------------------------

Preparation of report on impact study for Govt. of India (on the basis of compendium of physical inspection, outcome study, asset record system)	Compilation of database	Report generation from the database	Planning Implementation and Monitoring Branch	30 Days	31 st January 2022
--	-------------------------	-------------------------------------	---	---------	-------------------------------

Communication with different college students , selection of research topics for RUSA E-Magazine volume 5	Selection of topic	Selection of topic and communication with students	Planning Implementation and Monitoring Branch	25 Days	25 th January 2022
---	--------------------	--	---	---------	-------------------------------

As per instruction of Govt. of India, physical inspection at MDC Baksa, Barpeta, Udalguri, Dhubri, Dima Hasao and Professional college Nalbari, Udalguri , Nagaon by Assam University and Tezpur University team.	Fixation of convenient dates	Fixation of date and physical inspection and report submission to Govt. of India	Engineering and information Technology branch	20 Days	20 th January 2022
---	------------------------------	--	---	---------	-------------------------------

Campus Beautification, Gardening at RUSA office	Engagement of hired workers	Campus cleaning and gardening	Engineering and Information Technology Branch	25 Days	25 th January 2022
--	-----------------------------------	-------------------------------------	---	------------	-------------------------------------

Completion of online training cum capacity building programmes for non – accredited and never NAAC Accredited institutions of the State	Fixation of convenient dates , selection of resource persons and huge target group	Fixation of date and selection of Resource persons and finalization of number of trainee per batch.	Planning Implementation and Monitoring Branch	30 Days	30 th January 2022
--	---	---	--	------------	-------------------------------------