MONTHLY ACTION PLAN OF RUSA ASSAM

NOVEMBER 2022

RUSA phase and Component name	Target to be achieved	Constraints to be overcome	Action to be taken	Concerned responsible officers/ branch	Timeline	Targetted date of completion
2.0 Equity Initiatives	Collection of 100% UC of additional 2.40 lakhs relased to Sibsagarh College forGirls' Hostel.	1.Coordination with the bank. 2.Correspondence with the college	Follow up action with the colleges and PWD (B)	PIM Branch & FAA Branch	3 Days	3rd November 2022
RUSA 2.0 Equity Initiatives	100% utilization of unspent amount of 2nd instalment by Sibsagarh Collge and Arya Vidyapeeth College.	1.Follow up action with PWD(B) and the	1.Collection of running bills from PWD (B)	PIM Branch, EIT Branch, FAA Branch	15 Days	15th November 2022

RUSA 1.0 Infrastructure grants to Colleges	100% utilization of fund by Karimganj utilizating unspent Rs 8.55 lakhs	1.Payment of bills. 2. Updating of PMS portal.	1.Follow up action with the College	PIM Branch & EIT Branch and FAA Branch	10 Days	10th November 2022
RUSA 1.0 New MDC	1.Payment of Running bills for MDC Samaguri 2. 100% completion of the main building for inaguaration	1.Follow up action with PWD (B) 2.Field visit by RUSA officials	Field verification and follow up action with PWD (B)	PIM Branch & EIT Branch and FAA Branch	20 Days	20th November 2022
RUSA 1.0 New Professional Colleges	1.Collection of 75% utilization cerificate from New Professional College Samaguri. 2. Payment of running bills. 3. Submission of proposal for next instalment to MoE	1.Follow up action with PWD (B). 2.Physical verification of the bills and payment of the same.	1.Correspondence with PWD (B) through letters and meetings. 2.Follow up action by RUSA team .	PIM Branch & EIT Branchand FAA Branch	20 Days	20th November 2022
RUSA 1.0 Infrastructure grants to Colleges	1. Receipt of samction for 3rd instalment by Diphu Govt College	1.Receipt of sanction letter for fund release by Govt. of India.	1.Correspondence with Ministry for fund release.	PIM Branch & FAA Branch	20 Days	20th November 2022
RUSA 2.0 Infrastructure grants to Colleges	100% utilization of 2nd instalment at Bapujee College, Bijni College, Rangachahi College and LTK College and, Sapatgram	1. Updation of tax, GST and other payment data. 2.Completion of work by PWD (B) and	1.Follow up action with the colleges and PWD (B) and Housing Board and Housefed.	PIM Branch	15 Days	15th November 2022

	College, 100% utilization of 1st instalment at Ratnapeeth College and Gurucharan College. And updating of PMS data .	Housing Board and Housefed.	2.Updating of PMS data regarding utilization of fund			
RUSA 2.0 Infrastructure grants to Universities	1.100% utilization of 1st instalment at Gauhati University 2.100% utilization of newly approved project at Dibrugarh University	1.100% utilization of unspent 57 lakhs by Dibrugarh 2. Updating of UC data at PMS portal of RUSA Assam.	1.Field verification of progress of works at Gauhati University. 2. Follow up action with the registers of the concerned universities for 100% utilization of 1st instalment.	PIM Branch, EIT Branch and FAA Branch.	15 Days	15th November 2022
RUSA 2.0 Faculty Improvement	1.Approval of revised proposals after resolving of all discrepancies in the proposal.	1. Verification of revised training proposal of HRDC GU by RUSA Assam 2. Issue of approval letters by RUSA Assam with all suggestion for modifications in the proposal.	1. Follow up action with the HRDC 2. Physical verification at HRDC Gauhati university.	PIM Branch of RUSA Assam.	10 Days	10th November 2022
RUSA 2.0 Upgradation of Existing Degree Colleges to MDCs	1.Utilization of fund to be released as 2nd instalment. 2.Tender of non civil works by the colleges to utilize the 2nd instalment on time.	1. Initiative to utilize the 2nd instalment.	1.Follow up action with the PWD (B) and the college. 2.Updating of PMS data	PIM Branch and EIT Branch	30 Days	30th November 2022

RUSA 2.0 Infrastructure grants to Colleges	1.100% utilization of 1st instalment by Gurucharan College, Bapujee College , Sapatgram College and West Goalpara College. 2. Payment of taxes by west Goalpara College. 3. CA Audit at Moirabari College GL Choudhury College etc.	1. Resolving of bank issues. 2. Training to the institutions. 3. Updating of PMS	1.Follw up action with the colleges and the concerned banks	PIM Branch & FAA Branch	10 Days	10th November 2022

RUSA 2.0 New MDC	100% Completion of administrative Building at MDC Barpeta, Udalguri and Dima Hasao. 2. Speeding up of progress of construction at MDC Baksa and Dhubri.	1. Inauguration of the academic cum administrative building of MDC Barpeta, and Dima Hasao. 2.Collection of running bills from PWD (B) for MDC Baksa and Dhubri 3.Solving of Approach road issue of MDC Barpeta	1. .Follow up with PWD (B) for inaguaration. 2. follow up action with PWD (Roads) for approach Road.	PIM , and EIT and FAA Branch	30 Days	30th November 2022

Other activities to be covered during the month are:

Task te be targetted	Responsible Branch	Tentative date of completion
Collection of enrolment data of higher education at MDCs (11 numbers), and Government colleges (5 numbers)and Provincialised colleges (336 numbers) from concern institution or DHE Assam and updating of the same at Higher Education Information System of RUSA Assam	PIM & EIT Branch	20th November 2022.

Autogenerated diagramatic representation of different database (atleast 10 numbers) of higher education at Higher Education Information System of RUSA Assam	PIM and EIT Branch	20th November 2022.
100% Collection of faculty data, detail course data, enrolment data at HEIS of RUSA Assam	PIM Branch	10th November 2022
Preparation, designing , approval of statistical database of higher education volume II on the basis of data of MDCs and Government colleges.	PIM and PAN Branch	24th November 2022
Distribution of certificate and honorarium to students for student research articles published at "Progya" 's 5th edition.	PIM & FAA Branch	10th November 2022
Collection of articles, Finalization , Preparation, designing and inaguaration of the RUSA Assam's E Magazine "Progya"'s 6th edition and the theme will be "Lachit Borphukon"	PIM and EIT Branch	23rd November 2022
Inaguaration of RUSA Assam's 3rd unicode Assamese font "Banhi"	PIM and EITand FAA Branch	20th November 2022
100% data entry of provincialised colleges of the state at HEIS of RUSA Assam,	PIM Branch	30th November 2022
Publication of book on Monthly Action Plans of RUSA Assam	PIM Branch	30th November 2022
Preparation of online portal for data entry by Colleges for Scholarship under DHE Assam	EIT Branch	10th November 2022.
100% correction of project wise area and unit of different civil works and report generation at Project Monitoring System of RUSA Assam	PIM , EIT and FAA Branch	20th november 2022
100% collection and entry of Asset data of provincialised colleges, govt colleges and MDCs at Asset Record System under HEIS	EIT Branch	30th November 2022
Sanction / Release of 2nd instalment for 68 institutions	FAA Branch	30th November 2022
Resending of proposals to MoE for release of 3rd instalment to 26 institutions	PIM Branch	2nd November 2022

Completion of CA Audit of Component New MDCs and Preparatory grants under RUSA Assam and report generation and corrective measures.	FAA Branch	20th November 2022
Follow up action with DHE for post creation and furniture purchase at New MDCs to be inaguarated .	PIM Branch	20th November 2022
Updating of PMS data as per new Administrative Approval of 2nd instalment	PIM Branch	5th November 2022
100% completion of GIS Mapping of all Higher Education Institutions (596) of the State.	EIT branch	20th november 2022